



COMMUNITY COUNCIL ELECTIONS 2017 TIMETABLE OF CLOSING DATES

Closing date for ACCEPTANCE of nominations	Thursday 14th September 2017 at 5.00 pm All nomination forms must be returned to:- The Returning Officer (Community Councils) c/o Legal Services West Lothian Council West Lothian Civic Centre Howden South Road Livingston EH54 6FF Any queries should be addressed to Lorraine McGrorty on 01506 281609 or lorraine.mcgrorty@westlothian.gov.uk
Closing date for WITHDRAWAL of nominations	Thursday 21st September 2017 at 5.00 pm
Decision on METHOD OF ELECTION (i.e. full postal ballot or traditional ballot box)	Monday 24th September 2017
DATE OF ELECTIONS where necessary (including date of postal ballot count)	Thursday 26th October 2017
INAUGURAL MEETINGS (held within 28 days of date of election or as soon as practicable thereafter)	Thursday 26th October and Thursday 23rd November 2017

* Where a postal ballot takes place, all candidates will be given the opportunity to witness the count



.....COMMUNITY COUNCIL

NOMINATION FOR ELECTION

CANDIDATE		
FULL NAME	ADDRESS AND POSTCODE (AS ON ELECTORAL REGISTER)	ELECTORAL REGISTRATION NUMBER (i.e. LVL1E 123)
TEL. NO:	E-MAIL:	

PROPOSER			
FULL NAME	SIGNATURE	ADDRESS AND POSTCODE (AS ON ELECTORAL REGISTER)	ELECTORAL REGISTRATION NUMBER (i.e. LVL1E 456)

ASSENTOR			
FULL NAME	SIGNATURE	ADDRESS AND POSTCODE (AS ON ELECTORAL REGISTER)	ELECTORAL REGISTRATION NUMBER (i.e. LVL1E 789)

DECLARATION (TO BE COMPLETED BY CANDIDATE)

I CONSENT TO BEING NOMINATED AND IF ELECTED I ACCEPT OFFICE AS A COMMUNITY COUNCILLOR. I AGREE THAT MY DETAILS WILL BE RETAINED BY WEST LoTHIAN COUNCIL AND USED BY THEM TO CONTACT ME ON COMMUNITY COUNCIL BUSINESS.

I ACKNOWLEDGE THAT IF APPOINTED AS A COMMUNITY COUNCIL OFFICE-BEARER, IT IS ESSENTIAL THAT I CAN BE CONTACTED BY MEMBERS OF THE COMMUNITY REGARDING COMMUNITY COUNCIL BUSINESS.

I AGREE THAT IF APPOINTED AS A COMMUNITY COUNCIL OFFICE-BEARER, WEST LoTHIAN COUNCIL WILL BE ENTITLED TO USE AND PUBLISH MY NAME AND CONTACT DETAILS (EXCLUDING EX-DIRECTORY TELEPHONE NUMBERS AND E-MAIL ADDRESSES, EXCEPT WITH MY CONSENT) TO PROVIDE A POINT OF CONTACT WITH THE COMMUNITY COUNCIL, TO PRODUCE COMMUNITY COUNCIL CONTACT LISTS IN COMPUTERISED OR PRINT FORM, OR FOR PUBLICATION ON THE INTERNET ON THE COUNCIL'S WEBSITE.

Signature _____

Date _____

Return form to:-

Returning Officer (Community Councils)
c/o Legal Services
West Lothian Civic Centre
Howden South Road
Livingston
EH54 6FF

BY 5PM ON THURSDAY 14TH SEPTEMBER 2017

Notes -

- (i) Electoral registers can be viewed at all main council offices, Partnership Centres, Council Information Service Offices and libraries. Alternatively, you can telephone the Electoral Registration Officer on 0131 344 2500 who will be able to provide you with your register number.
- (ii) If you require any assistance in completing the form, please contact the Community Council Liaison Officer on 01506 281609.
- (iii) The names and addresses of the proposer and seconder must appear in the same community council area as the candidate (i.e. candidates from Armadale must have their forms proposed and seconded by registered electors from Armadale).
- (iv) Proposers and seconders may not consent to more than one nomination. The Returning Officer shall return a form where the proposer and seconder has already consented to a nomination which has not been withdrawn.

For official use only

Date Nomination Received	Time Received	Initials of Receiving Officer	Valid/Invalid